

Acceptable file formats and Fonts in PowerPoint

Supported fonts:

Book Antiqua
Andale
Antique Olive
Arial
Bookman Old Style
Century Gothic CG
Omega
CG Times
Clarendon Condensed
Comic Sand MS
Coronet
Courier New
Garamond
Georgia
Haettenschweiler Impact
Letter Gothic
Lucinda Console
Marigold
Marlett
Monotype Corsiva
MS Outlook
Symbol
Tahoma
Times New Roman
Trebuchet MS
Univers
Verdana
Webbings
Wingdings

Supported graphics Types

JPEG (“.JPEG”) **Recommended for PowerPoint
Bitmap (“.BMP”)
CompuServe GIF (“.GIF”) **Recommended for PowerPoint
PC Paintbrush
Kodak Photo CD
CorelDraw
WordPerfect Graphics
TIFF (“.TIF”)

Supported Movies Types

- “.asf”
- “.asx” (this is a link to a streamed media file on the internet or a server)
- “.avi”
- “.dvr-ms”
- “.mpg” or “.mpeg” ** recommended for PowerPoint presentations.
- “.mpe”
- “.m1v”
- “.mp2”
- “.wmx”
- “.wmd”
- “.wmv” ** recommended for PC based PowerPoint presentations.
- “.wvx”
- “.wm”
- “.wpl” (this is a windows playlist file)
- “.mov” ** recommended for Apple OS X and earlier based PowerPoint presentations.

Movie and video files have two markers: their file format (which is denoted by their file extension as shown above), and their codec. A file's format tells your operating system what programs can run a file, and which program to open the file with by default. A codec, however, is a sort of language; the file is encoded, or written, in this language, and a computer needs to know that codec to play the file correctly. Two files may share the same format and be encoded in completely different codecs. Many current codecs are not officially supported under Windows or Apple OS X. Typically, they're made by third party organizations and open source projects and offered as free downloads. These third-party codecs aren't officially supported by UC Davis, Microsoft, or Apple, so caution is recommended. You can usually find a file's codec by looking at its properties. If a file requires a codec that isn't installed on your computer, you can perform an internet search (using Google, for example) on that codec. This will provide you both with information and download sources (if your computer can already play the file, you already have the codec installed). Be careful when searching for and installing codecs, as some sites can present risks of viruses and spyware.